



## 2020 – 2021 Program Registration

### Instructions for Mamaroneck Union Free School District Parents

Welcome to the Boys & Girls Club of New Rochelle School based programming for 2020 – 2021!

We have been working with the school district this summer to support your child's return to school. Our programs will be based at Hommocks Middle School and Mamaroneck High School, with bussing provided to bring your children to/from school.

Some quick notes on how to register and what to expect this year:

To contact us: Email is fastest, as many of our staff are working remotely as we renovate our clubhouses to better serve children this year. Contact: Virginia Beirne, Director of Finance, [vbeirne@bgcncr.org](mailto:vbeirne@bgcncr.org)

We have a new registration program, [Connect](#) – we transferred the majority of our customer information from ACTIVE into this program and it should be accessible by your email address, once you begin registering your child. We changed to Connect as it provides us with more registration options, allows greater flexibility in managing attendance and we hope is more user and mobile friendly for our families.

What you need to know now:

- Our programming begins [Monday September 14<sup>th</sup>](#)
- We are currently only registering for the months of September through December.

We know we are all operating in an ever-changing environment, and we want you to feel comfortable in your commitment. *Our commitment is to support your child for the whole school year in a safe and enriching way.* As we confirm how the school year will progress, we will open registration for January through June.

- [Registration is now split by days of the week, for the next four months.](#)

We know many parents are working remotely and may now only need us one to two days per week. If you need all 5 days, you can register for all of them for the full four months. If you need to pick and choose individual dates, you have the 'drop-in' option to see if those days are available and choose as needed.

You can select the full series for a specific day each week, i.e. every Monday and Wednesday. Pricing is based on number of days attending during the September - December period.

*If you do not need the same day every week*, you can use the option for Drop-In – and choose the specific dates and are then charged a daily rate for each day used.

The Series (pro-rated pricing for days missed) and Drop-In options will remain open, as long as space is available, on our website at [www.bgcncr.org](http://www.bgcncr.org).

*If your plans change, please notify us as quickly as possible, we staff based on anticipated enrollment and rely on your fees.*



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- Select your program based on grade level: Kindergarten and Grades 1-5 are separated to better serve like learning age groups.

*If your child attends school in the morning*, and you need afternoon programs, you will use our registration based at *Hommocks Middle School*

*If your child attends school in the afternoon*, and you need morning programs, you will use our registration based at *Mamaroneck High School*

- We are also offering extended coverage, early drop-off beginning at 7:00 AM for morning students in our program, and extended afternoon care until 6:00PM for afternoon students in our program. These options and pricing are listed under “Extras” as you select coverage.
- We will continue to have a wait list option, when attendance exceeds our current capacity.
- **You must register and complete all required forms before sending your child to any program.** Additional enrollment information, medical forms, etc. will be collected prior to start of programming; and your director will reach out with details on programming, health guidance and additional instructions prior to start.
- *We are adding electronic sign-in and sign-out.*  
*Only those listed as authorized will be able to sign out your child, and you can control that information in Connect*
- Pricing –  
We have strived to make this added programming as affordable as possible, and you have the option of splitting payments into 4 installments of 25% initial deposit and then 3 more remaining payments at the end of September, October, and November.

If your child does not attend, we cannot refund for missed programming as our staffing is based on expected enrollment. If your plans change please reach out to Virginia to adjust your future enrollment and billing.

**Note:** If you had credits from prior year, including membership deposit for this school year they have been added to your account to be used for this year’s programming. Membership is no longer separate and has been rolled into the program pricing assumptions.

- If you have any problems with registration, just reach out to Virginia @ [vbeirne@bgcncr.org](mailto:vbeirne@bgcncr.org)



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Mamaroneck HS Morning - Day	# of Days Sept-Dec Session	Pricing - Series	Average Price Per Day	Drop-in Rate	Kindergarten Total Capacity [Drop-In Slots]	Grades 1- 5 Total Capacity [Drop-In Slots]
Monday	13	\$338	\$26	\$35	10 / [2]	40 / [5]
Tuesday	14	\$364	\$26	\$35	10 / [2]	40 / [5]
Wednesday	12	\$312	\$26	\$35	10 / [2]	40 / [5]
Thursday	13	\$338	\$26	\$35	10 / [2]	40 / [5]
Friday	13	\$338	\$26	\$35	10 / [2]	40 / [5]

About the series	Instructions	Extras
<p>Daily support and engaging activities with lunch and bus transportation to PM In-School Learning sessions.</p> <p>Also available for an additional fee; Before School (Pre Care) low impact activities, to prepare your child for the day ahead. Starting at 7:00 AM</p>	<p>Bagged Lunch will be provided through the school. You can also send in light breakfast, snacks and lunch for your child.</p> <p><b>ALL CHILDREN MUST BE REGISTERED BEFORE ATTENDING THE PROGRAM.</b></p> <p>BGCNR Enrollment form and a copy of your child's physical with vaccinations is required, upload to Connect or bring to site.</p> <p>Additional program details will be emailed with directions for drop-off and health guidance.</p>	<p>Pre-Care 7-8:30 AM</p> <p>\$6 per day, \$30 per week</p> <p><i>Current Capacity capped at 20</i></p>

Payment Plan for Series Registration: 25% due at registration, 25% each on 9/28, 10/26 & 11/23

Discounts: 5% for siblings, and 5% when registering for more than 1 “series” of days

**Registration Opens on our website, [WWW.BGCNR.ORG](http://WWW.BGCNR.ORG) at 8:00 PM Wednesday September 2<sup>nd</sup>**