



Queridas familias,

Boys & Girls Clubs of New Rochelle tiene una nueva base de datos de membresía llamada MyClubHub que usaremos para los registros de After-Care en el futuro.

Consulte las instrucciones a continuación para registrarse.

¿Cómo te impacta esto?

- Actualizar la información de su hijo, como contactos de emergencia o necesidades médicas cada año será fácil y se puede realizar desde cualquier teléfono o computadora (preferiblemente usando una computadora de escritorio). Podrá ver o actualizar la información actual de su hijo en cualquier momento. Puede inscribir a más de un
- niño en membresías o programas a la vez sin tener que ingresar la información familiar varias veces. Desde tu cuenta podrás ver si tu hijo está en Boys & Girls Club en tiempo real. Mejora de la
- comunicación del Club por mensaje de texto y correo electrónico.
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Configure su cuenta del portal para
padres

A screenshot of the Boys & Girls Club of New Rochelle portal login page. The page has a blue header with the club's logo and name, and a navigation menu with links like Home, Billing, Membership, Camps/Programs, Attendance, Forms, Update Your Information, Stored Accounts, Login Home, and FAQ. The main content area is divided into two sections: "NEW TO THE PORTAL?" with a "CREATE ACCOUNT" button, and "ALREADY HAVE AN ACCOUNT?" with a login form. The login form includes fields for Username (Email) and Password, a "View My Account" button, and a "Forgot Password?" link. At the bottom, there is a note about translating the page to another language using Google Chrome.



- Visita <https://bgcnewrochelle.my.site.com/V2/s/login-home>
- **Seleccione "Crear cuenta" (como se indica en la captura de pantalla)**
- Ingrese primero la información de su padre/tutor (no la de su hijo). Usar el mismo nombre y correo electrónico que se utiliza desde la Cuenta Activa, si tiene una.
- Haga clic en "Enviar". Se enviará un correo electrónico a la dirección de correo electrónico ingresada. Siga el enlace en ese correo electrónico para configurar la contraseña de su cuenta. Regrese al Portal para padres e inicie sesión con su correo electrónico y su nueva contraseña. Confirme que la información de sus hijos y cualquier otra información de su hogar sea precisa. Si ve algún error, comuníquese con la Gerente de Operaciones del Programa, Mary Rivera, en mrivera@bgcnr.org.

Inscribirse en un programa escolar de cuidados posteriores

Una vez que haya confirmado que su información es precisa, **siga los pasos adjuntos para inscribirse en la escuela de cuidados posteriores designada.**

- 1- Después de registrarse, agregue la información de su hijo haciendo clic en Agregar Miembro del hogar si es nuevo en el sistema o está agregando nuevos niños.

The screenshot displays the 'HOUSEHOLD ACCOUNT DETAILS' page for the Boys & Girls Club of New Rochelle. The user is logged in as William Iannuzzi. The page includes a navigation bar at the top with links like Home, Billing, Membership, Camps/Programs, Attendance, Forms, Update Your Information, Shared Accounts, Login Home, and FAQ. Below the navigation bar, there's a section for 'My Details' with fields for Personal Email, Preferred Email, Mobile Phone, Gender, City, State, Zip Code, and Do Not Update Other Household Address/Phone. A red circle highlights the 'Add Household Member' button in the 'My Household' section. To the right, there are sections for 'Online Registration', 'Memberships & Registrations', and 'Forms Requiring Action'.



2- Agregue la información del niño que asistirá a nuestro Programa de Cuidados Posteriores.

A screenshot of the "Create New Contact" form on the Boys & Girls Club of New Rochelle website. The form is a white modal box with a blue header. It contains fields for "Account" (pre-filled with "Iannuzzi, William Household"), "First Name", "Last Name", and "Birthdate". There is a "Save" button at the bottom right. The background shows the website's navigation bar and a blurred view of the "My Details" section.

3- Volverás a la página de inicio donde deberás hacer clic en Explorar membresías.

A screenshot of the "HOUSEHOLD ACCOUNT DETAILS" page on the Boys & Girls Club of New Rochelle website. The page has a blue header with the club's logo and name. Below the header, there is a section titled "HOUSEHOLD ACCOUNT DETAILS" with a sub-header "Interested in translating to another language?". The main content area is divided into two columns. The left column, titled "My Details", shows a profile for "William Iannuzzi" with fields for "Personal Email", "Preferred Email", "Mobile Phone", "Street", "City" (New Rochelle), "State" (NY), and "Zip Code" (10801). The right column, titled "Online Registration", contains a "Register Online" button and a "Browse Memberships" button, which is circled in red. Below the "Browse Memberships" button is a "Browse Camps & Program Registrations" button. At the bottom of the page, there is a note: "Please only add children to your Household that you intend to enroll into a Membership or Program."

4- Seleccione "Ubicación del club" al que asistirán los miembros de la escuela/casa club.



BOYS & GIRLS CLUB OF NEW ROCHELLE

Choose a Club

Map Satellite

CLUB LOCATIONS

- All Clubs
- Anne M Dorner Middle School
- August E. Mascaro Clubhouse 3-12
- Central School
- Chatsworth School
- Claremont Elementary School
- Columbus Elementary School
- Davis School
- MAS
- Murray Ave. School
- Remington Clubhouse
- Roosevelt Elementary School
- Trinity School Extension
- Ward School Extension

Save Club

Mamaroneck Avenue School 1st-5th Grade Memberships

Murray School 1st - 5th Grade Memberships

Trinity School 1st - 5th Grade Memberships

5- Seleccione una "Categoría de membresía", que son los miembros de la ubicación. asistirá.

MEMBERSHIPS REGISTRANTS CHECKOUT \$0.00

Select a Membership Category

Select a Category below for more details on the different Membership Types. You will then be led through the registration process and can add Members to this type.

Central School 1st-5th Grade Memberships

Chatsworth School 1st - 5th Grade Memberships

Davis School 1st - 5th Grade Memberships

Mamaroneck Avenue School 1st-5th Grade Memberships

Murray School 1st - 5th Grade Memberships

Trinity School 1st - 5th Grade Memberships



6- “Seleccione una membresía”, es decir, servicio a tiempo parcial o tiempo completo (para programas escolares).

A screenshot of a web application showing the selection process for Mamaroneck Avenue School 1st-5th Grade Memberships. The page has a dark blue header with the school's name in white. Below the header, there is a table with two rows of membership options. Each row includes a description of the membership, the cost, the grade, and a "Select" button. The first row is for a full-time membership, and the second row is for a part-time membership. The background of the page is a light blue with a subtle pattern of vertical lines.

7- Seleccione qué miembros/inscritos asistirán. 8- Complete el formulario “Preguntas sobre membresía/registro”.

A screenshot of a web application showing the "Membership Questions" registration form. The form is titled "Membership Questions" and "REGISTRATION STEP 2/2". It includes a progress bar at the top with three steps: MEMBERSHIPS, REGISTRANTS, and CHECKOUT. The form is divided into several sections: "ADDITIONAL GUARDIAN 1 (DO NOT LIST YOURSELF)", "HOUSEHOLD DEMOGRAPHICS (HOLD CTRL OR CMD (MAC) TO SELECT MULTIPLE ITEMS)", "SCHOOL INFORMATION", and "ADDRESS INFORMATION". Each section contains various input fields, dropdown menus, and checkboxes. The form is designed to collect information about the member's household, school, and contact details. The background is white with a light blue header and footer.



Debes completar el formulario a toda su entidad, no puedes continuar "pagar" sin hacerlo. Tenga en cuenta las preguntas de *Asterisco*.

9- Llegarás a la página de resumen, donde verás el nombre del niño. información y el costo.

A screenshot of the registration summary page. At the top, there is a progress bar with three steps: MEMBERSHIPS, REGISTRANTS, and CHECKOUT. The REGISTRANTS step is currently active. Below the progress bar, there is a "Summary" heading. To the left of the summary, there is a "Back to Browse" button and a note: "Now that you have completed the registration steps, you can add more members to a different Membership type in the same transaction." To the right of the summary, there is a "Pay Now" button. Below the summary, there is a table titled "Immediate Charges". The table has two columns: "SITE SPECIFIC - 2 MULTI-CHILD - SCHOOL YEAR - FEE STRUCTURE GROUP" and "MEMBERSHIP GROUP". The first row shows "Child Dense Penelope - Site Specific - 2 Multi-Child - School Year - Fee Structure" and "Membership". The second row shows "IMMEDIATE PAYABLES". The third row shows "Initial Fee" and "\$2.00". The fourth row shows "GRAND TOTAL" and "\$2.00". At the bottom of the table, there is a field for "Enter Coupon Code" and a button for "Apply Code".

10-Ahora serás enviado a la página de pago, donde seleccionarás "Realizar pago". Todas las familias deben pagar una tarifa de inscripción de \$100 (por niño), que se aplica a su saldo. No aceptamos dinero en efectivo pagos!

Opciones:

- Pagar en completo
- Plan de pago que comienza el 1 de septiembre y finaliza el 1 de junio. Los pagos se realizarán automáticamente, a la tarjeta registrada en el archivo/sistema.

Una vez que haya seleccionado sus opciones de pago, si todo parece estar bien, presione LISTO (en la esquina superior derecha de la pantalla).



BOYS & GIRLS CLUB
OF NEW ROCHELLE

Setup Payment

1 DUE NOW - DEFAULT		TOTAL DUE NOW \$2.00
	This section has the amounts that are payable today for your purchase. The Make Payment button will allow you to enter your payment information or you can select from any active Stored Accounts that are available for your household.	
Site Specific - 2 Multi-Child - School Year - Fee Structure Group \$2.00		
Balance Total: \$2.00		

11-Después de realizar el pago, le enviará un recibo y copia del resumen de registro.

Si tiene alguna pregunta o necesita ayuda, comuníquese con Mary Rivera en mriviera@bgcnr.org. Todas las llamadas pueden dirigirse a nuestra oficina principal al 914-235-3736. Gracias, Boys & Girls Clubs de New Rochelle.